

**COMMUNITY EVENT**

**TEMPORARY FOOD FACILITY**

**STRUCTURAL AND OPERATIONAL**

**REQUIREMENTS**



*EFFECTIVE JULY 1, 2007*  
*REVISED March 2007*

**PROVIDED BY**

**PLUMAS COUNTY ENVIRONMENTAL HEALTH**  
**270 COUNTY HOSPITAL RD. Ste 127**  
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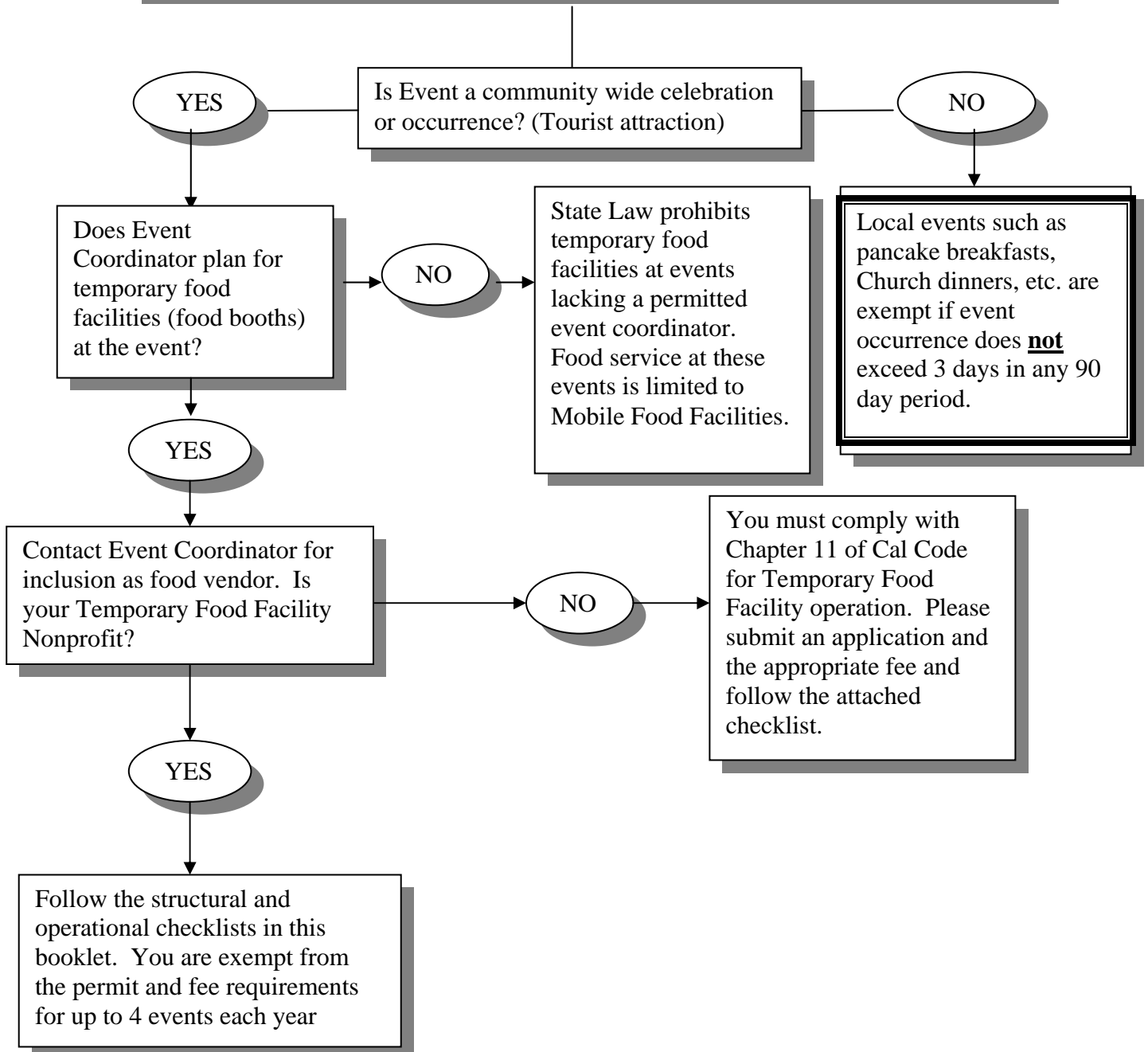
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# CAN I OPERATE A TEMPORARY FOOD FACILITY?





## DEFINITIONS

**These definitions are as printed in the California Retail Food Code  
(Cal Code) Effective July 1, 2007**

1. **TEMPORARY FOOD FACILITY:** i.e. tent, booth, stand, "Old Town", etc.

"Temporary Food Facility" means a food facility approved by the enforcement officer that may be readily disassembled for storage or transport. A temporary food facility generally operates at a fixed location for the duration of an approved community event or at a swap meet.

2. **NONPROFIT TEMPORARY FOOD FACILITY:** i.e. Scouts, 4-H, etc.

"Nonprofit Charitable Temporary Food Facilities" means a temporary food facility, as defined in Section 113930, that is conducted and operated by a corporation incorporated pursuant to the Nonprofit Corporation Law (Div. 2 (commencing with Section 5000), Title 1, Corp. C.), that is exempt from taxation pursuant to Section 501 (c) (3) of the Internal Revenue Code and Section 23701 (d) of the Revenue and Taxation Code or meets the requirements of Section 214 of the Revenue and Taxation Code.

**OR**

An established club or organization of students that operates under the authorization of a school or educational facility.

3. **COMMUNITY EVENT:**

"Community Event" means an event that is of a civic, political, public, or educational nature, including state and county fairs, city festivals, circuses, and other similar events as determined by the local enforcement agency. "Community Event" shall not include a swap meet, flea market, swap mall, seasonal sporting event, grand opening celebration, anniversary celebration, or similar functions.

**DEFINITIONS CONT.**

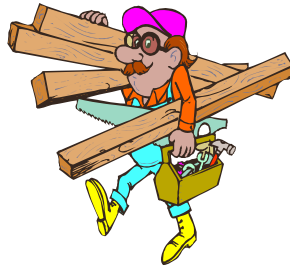
**4. COMMUNITY EVENT COORDINATOR:**

The person or persons representing an organization that is in control of any community event at which one or more temporary food facilities operate.

**5. MOBILE FOOD FACILITY: i.e. hot dog cart, espresso wagon, Fair vehicles**

"Mobile Food Facility" means a food vehicle or cart, used in conjunction with a commissary or other permanent food facility. "Mobile Food Facility" does not include an "approved vehicle" used to transport packaged food from a food facility, or other approved source to the consumer.





## TEMPORARY FOOD FACILITY CHECKLISTS STRUCTURAL REQUIREMENTS

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**A. FOOD BOOTH CONSTRUCTION:** All Temporary Food Facilities (booths) must be constructed with four sides, a ceiling and a floor.

- Floors must be smooth, durable and cleanable. Smooth concrete, finished plywood (no bare wood), canvas, heavy plastic tarp, etc. are approved.
- Walls and ceilings must be smooth, cleanable and constructed of either finished wood, canvas, plastic, fine mesh fly screening (16 mesh/sq. inch) or similar material which shall completely enclose the booth, except for food service openings.  
This requirement applies to food sales of non-prepackaged food.
- Food service openings shall not be larger than necessary to serve food and must be equipped with closures for non-operational hours. Employee entrances into the booth shall be equipped with tight fitting closures to minimize the entrance of insects, animals, birds and vermin
- Food contact surfaces and storage shelves shall be smooth, non-absorbent and easily cleanable.
- Name, address and telephone number of operator in 3” letters and clearly visible.
- All food, food preparation, equipment and utensils (except barbecues and other approved equipment) are within enclosed structure. Food storage outside the booth will be considered for unopened, prepackaged food provided it is protected from contamination.

**B. EQUIPMENT AND UTENSIL WASHING:**

- Provide three (3) tubs, compartments or buckets for utensil washing.
- Provide a means to heat wash and rinse water, such as a portable stove, to 110 degrees F.
- Compartments large enough to accommodate the largest pot or utensil used in the food operation.



## STRUCTURAL REQUIREMENTS CONT.

### C. WATER AND WASTE WATER:

- Hot water must be at least 120 degrees F.
- At least 30 gallons of potable water (per day) available for utensil and hand washing, **OR** an approved source provided by the Community Event Coordinator.
- Hoses used to fill potable water tanks (if applicable) or those connected to an approved water source, shall be of food grade materials and properly marked to be distinguishable from waste drain hoses.
- Liquid waste tanks provided with a 50% greater capacity than water tanks and ice bins.
- Liquid waste must be disposed of into an approved sewage disposal system or holding tank. **Wastewater may not be discharged onto the ground.**

### A. HANDWASHING:

- Use of hand sanitizers cannot be substituted for approved hand washing.
- A clean and covered water container with a drain spigot filled with potable water (a picnic water jug or a 2-gallon water square available at any market meets this requirement).
- A liquid hand soap pump and single-use towels provided in dispensers at hand wash sink.
- A clean bucket located below the water spigot to catch the waste water.

### B. MISC.

- Area provided for storage of clothing and personal effects away from food contact.
- Adequate shatterproof lighting provided as needed.
- Garbage and refuse must be stored outside the booth in leak proof and insect-proof containers with tight-fitting lids and serviced as needed.





## **TEMPORARY FOOD FACILITY OPERATIONAL REQUIREMENTS**

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### **A. GENERAL FOOD SOURCE AND STORAGE:**

- ζ All food must be from an approved source and prepared in the Temporary Food Facility. **A private home is NOT an approved source.**
- ζ No animals within 20 feet of food area (except guide, service or signal dogs).
- ζ All food and food contact items stored a minimum of 6 inches off the floor, all food and food contact items stored in containers which prevent contamination.
- ζ Food condiments protected from contamination in single-service packets or approved dispensers.
- ζ All personal belongings and non-food items stored away from food and food contact surfaces.
- ζ Preparation surfaces and equipment cleaned and sanitized to prevent cross-contamination.

### **B. FOOD HANDLING AND PREPARATION:**

- ζ Demonstrate adequate knowledge of food safety as it pertains to the specific food operation.
- ζ Hot water of at least 110 degrees F. for utensil washing
- ζ Hand washing occurs at regular intervals.
- ζ No pooling of raw unpasteurized egg.
- ζ No food sold utilizing uncooked, unpasteurized raw shell eggs.
- ζ Frozen food that has been thawed shall be cooked or otherwise processed before it may be refrozen.

### **C. FOOD TEMPERATURES:**

- ζ Potentially hazardous food held below 45 degrees F. when on ice, below 41 degrees F. when under mechanical refrigeration or above 135 degrees F. unless otherwise approved by Environmental Health.
- ζ Thermometers provided for all refrigeration units, and for measuring cooking and holding temperatures.
- ζ Rapid cooling of potentially hazardous food from 135 degrees F. to 70 degrees F. within two hours and from 70 degrees F. to 41 degrees within four hours. Use shallow pans, rapid cooling devices or ice as an ingredient as required.

## OPERATIONAL REQUIREMENTS CONT.

- ζ Verify internal cooking temperatures as follows:
  - All poultry and stuffed products: cooked to an internal temperature of 165 degrees F for 15 seconds.
  - Uncooked microwave foods: cooked to internal temperature of 165 degrees F and held for two minutes.
  - All ground meat, beef and pork: cooked to an internal temperature of 155 degrees F for 15 seconds.
  - All eggs and food containing raw eggs: cooked to internal temperature of 155 degrees F for 15 seconds.
  - Eggs cooked for immediate consumption and fish: cooked to internal temperature of 145 degrees F for 15 seconds.
- ζ Potentially hazardous food thawed properly:
  - Under refrigeration of 41 degrees F or less, **OR**
  - As part of the cooking process, **OR**
  - If running water or electricity is available:
    - Under maximum 70 degrees F running water for less than two hours, **OR**
    - In a microwave, only if then immediately prepared or cooked.

### D. SANITATION PROCEDURE FOR UTENSILS AND EQUIPMENT:

- ζ Three (3) compartment wash process as follows:
  - ζ First compartment with soapy water at 110 degrees F.
  - ζ Second compartment clear rinse water at 110 degrees F.
  - ζ Third compartment with one of the following sanitizers:
    1. Water at 180 degrees F for 30 seconds **OR**
    2. Water at 70 degrees F with 100 ppm available chlorine for 30 seconds **OR**
    3. Water at 70 degrees F with 200 ppm quartermary ammonia for one minute **OR**
    4. Water at 70 degrees F with 25 ppm iodine for one minute.
- ζ Cleaned and sanitized utensils and equipment air-dried.
- ζ Provide single-use items for use by the customer.

### E. AT THE END OF OPERATING DAY:

- ζ All potentially hazardous food held at 135 degrees F. is discarded.
- ζ All potentially hazardous food held at 45 degrees F. is discarded.
- ζ All multi-use utensils and equipment cleaned and sanitized.
- ζ All liquid waste, including ice melt, disposed of into an approved waste container.
- ζ All trash placed in approved containers, removed promptly and disposed of properly.





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**ENVIRONMENTAL HEALTH DIVISION**  
 270 County Hospital Road, Ste 127, Quincy, CA 95971  
 Phone (530) 283-6355 Fax (530) 283-6241

**Temporary/Mobile Food Vendor  
 Application for Permit To Operate**

**BUSINESS INFORMATION**

Name of Facility/Booth: \_\_\_\_\_  
 Name of Owner/Organization: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Telephone No. of Owner/Organization Contact: (\_\_\_\_\_) \_\_\_\_\_  
 Email Address: \_\_\_\_\_

- Check if Veteran's Fee Exempt and Attach Appropriate Documentation (Copy of DD214)
- Please list Menu items you plan to serve on the back of this form
- Please list the Events you plan to attend on the back of this form

**TYPE OF FACILITY**

- TEMPORARY FOOD FACILITY** **\$ 85.00 \***  
*(Booth) As defined in Cal Code* *( Annual Permit )*
- NON-PROFIT CHARITABLE TEMPORARY FOOD FACILITY** **NO FEE \***  
*As defined in Cal Code*  
*Please submit a copy of your Non Profit status documentation*
- MOBILE FOOD FACILITY** **\$ 85.00**  
*As defined in Cal Code* *( Annual Permit )*  
*Vehicle Make \_\_\_\_\_ License Number \_\_\_\_\_*

**PERMIT FEES ARE NON-REFUNDABLE AND NON-TRANSFERABLE**

**\* NOTE: Permit Valid Only When Operating In Conjunction With A Community Event Coordinator**

I HEREBY MAKE APPLICATION FOR A PERMIT TO OPERATE THE ABOVE FACILITY IN ACCORDANCE WITH THE STATE HEALTH LAWS AND LOCAL ORDINANCES AND REGULATIONS.

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Date Payment Received: \_\_\_\_\_ Amount: \_\_\_\_\_ Receipt No: \_\_\_\_\_ Rec'd By: \_\_\_\_\_  
 Date Inspected: \_\_\_\_\_ Approved By: \_\_\_\_\_

